

# DRC Security Jobs

## Cutting

This load has been inspected and free of any defects

Operator Initials \_\_\_\_\_ Date \_\_\_\_\_

## Folding

Check for blanks

Inspect **all** lifts for wrinkles/bad folds

This load has been inspected and free of any defects

Operator Initials \_\_\_\_\_ Date \_\_\_\_\_

## Stitching

Check **all** lifts for bad trimming/bad folds

Ensure pages are in correct order. No double sigs/missing sigs.

This skid has been inspected and free of any defects

Operator Initials \_\_\_\_\_ Date \_\_\_\_\_

These are test books for students and cannot have **any** bad books.

**When job is completed put this load tag in the job ticket!**