Pocket Folder Converter   May 2014

The information below reflects the standards for this equipment. Please contact department manager for questions on projects that may fall outside of the standard. If you are unsure about any of the information, please check with manager or estimating.

Width Maximum: 27-1/2 *(flat)* x 10" Maximum width from center score to finished edge
Width Minimum: 9 *(flat)* x 4-1/8" Minimum width from center score to finished edge
Length Maximum: 30 *(flat)* x 7-1/4" minimum length from top to pocket score

Stock Caliper Minimum: .074
Stock Caliper Maximum: (14pt) ** Over **12pt** consult Bindery Manager or Sales
                                 - Over *12pt* may show crows feet on glue tab
                                 - put glue tab on body, or hand tape to convert

Pocket Maximum: Over 5" and pocket edge may spider web depending on stock & ink coverage
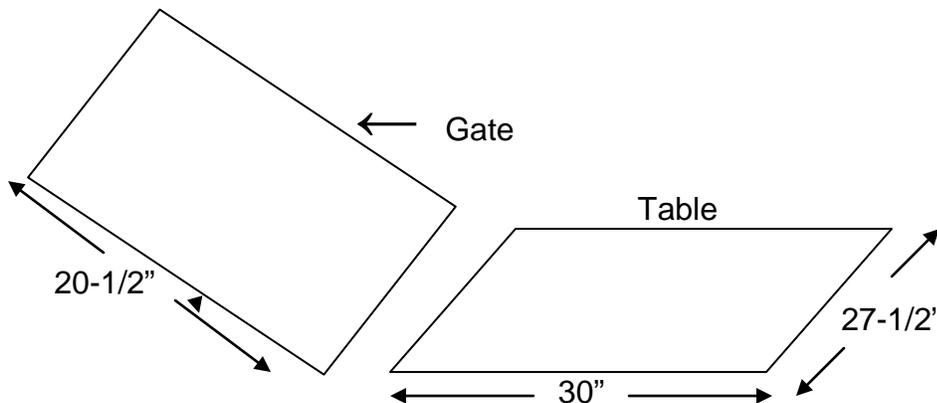**Gate Fold Only** (*no gussets)*
Will go into Buckle or Sword Fold

Table Size for full press sheets: 27-1/2 wide ↕ x 30" Long ↔
Gate: 20-1/2" -- 1up – 1down Buckles -- Final Sword Folder

Pocket Folders w/ File tabs: Pocket glue tab must extend ½" beyond the file tab.

See Attached sheet for diagrams of some specific folder style options that can be done

Name	MR Time	MR Waste	Run Speed	Run Waste
Additional Helper	N/A	N/A	N/A	N/A
Additional MR Minutes	Enter Additional Minutes	N/A	N/A	N/A
Additional MR Sheets	N/A	Enter Additional Sheets	N/A	N/A

Document owner to approve spec sheet. After approval, deliver to Estimating Manager for final review. Approval by document owner and Estimating Manager is needed for update of controlled form.