



## JOB DESCRIPTION

**Job Title:** Laminating Machine Operator

**Facility:** Brooklyn Park

**Department:** Finishing

**Reports to:** Finishing Manager

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### SUMMARY

Operates and maintains laminating equipment safely and efficiently.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include but are not limited to the following. Other duties may be assigned as needed.

- Operates Finishing machines to produce quality work on time to meet customer needs.
- Performs maintenance on equipment and documents on maintenance sheet.
- Reads and follows instructions on job ticket.
- Reports needed parts and or machine problems to manager.
- Reports time and material consumption accurately.
- Keeps work area neat and clean.
- Obeys company rules and observes all safety regulations.
- Understand your role in the companies' Quality Management System regarding ISO.

### QUALIFICATIONS

- High school diploma or equivalent.
- Vo-tech certificate, helpful.
- 1 year of experience.

### PHYSICAL REQUIREMENTS

- Constant standing, pushing, pulling, lifting, and repetitive motions.
- Frequent walking, balancing, reaching, stooping, kneeling, crouching, crawling, fingering, and grasping.
- Occasional sitting.

*Occasional: Occupation requires this activity up to 33% of the time (0 - 2.5 hrs/day of 8 hour day)*

*Frequent: Occupation requires this activity from 33%-66% of the time (2.5 - 5.5+ hrs/day of hour day)*

*Constant: Occupation requires this activity more than 66% of the time (5.5+ hrs/day of 8 hour day)*