



JOB DESCRIPTION

Job Title: Lead Indigo Press Operator

Facility: Brooklyn Park

Department: Digital

Reports to: Digital Operations Manager

SUMMARY

Assist the Department Manager in the day-to-day activities needed to run the Digital Press area.

ESSENTIAL DUTIES AND RESPONSIBILITIES include but are not limited to the following. Other duties may be assigned as needed.

- Perform press startups and startup maintenance.
- Perform all operator parts ordering and maintaining the UTK.
- Ability to train operators on operating the presses.
- Responsible for maintaining all the presses on the floor.
- Assist IT and learn/know the DFE/ticket templates.
- Responsible for setting up color on all machines on the floor making sure we are G7 compliant.
- Responsible for all consumables for all the presses on the floor.
- Learn and be associated with DSCOOP.
- Assist department manager in day-to-day functions and back up when absent.
- Follow job description and responsibilities of Indigo Press Operator.

QUALIFICATIONS

- High School diploma or equivalent.
- 2 years Technical school training or equivalent.
- 2+ years' operating Indigo digital press equipment.
- Level 2 Indigo Certification required.

PHYSICAL REQUIREMENTS

- Constant standing, reaching, pushing, pulling, lifting (50lbs max), and repetitive motions.
- Frequent walking, stooping, crouching, fingering, and grasping.
- Occasional sitting, balancing, and kneeling.

Occasional: Occupation requires this activity up to 33% of the time (0 - 2.5 hrs./day of 8-hour day)

Frequent: Occupation requires this activity from 33%-66% of the time (2.5 - 5.5+ hrs./day of 8-hour day)

Constant: Occupation requires this activity more than 66% of the time (5.5+ hrs./day of 8-hour day)