

JOB MATERIAL PACKET

CLIENT: _____ **JOB NUMBER:** _____

Lead Initials

MATERIAL PREPARATIONS

- | | |
|---|---|
| <input type="checkbox"/> Final position proofs | <input type="checkbox"/> Final color proofs |
| <input type="checkbox"/> Previous Color OK sheets | <input type="checkbox"/> Provided sample |
| <input type="checkbox"/> Ink draw-downs | <input type="checkbox"/> Signed proof slip |

Plater Initials

PLATE QUALITY CHECKLIST

- ☐ Plate content matches final proof
- ☐ Bleeds and Knockouts correct
- ☐ Form number & Sig I.D. match job ticket
- ☐ Number up / Versions are correct to job ticket
- ☐ Plates are free of physical flaws
- ☐ Marks and Color Bars Correct

Press Operator Initials

POST-PRESS MATERIALS

- ☐ Master Color OK sheet
- ☐ S.A.O.K.Color sheets
- ☐ Rule out sheets