



Chain-Of-Custody Certification Outsourcing Agreement

FSC Product Group (check one): FSC MIX ___ FSC Recycled ___ FSC 100% ___

FSC Certificate Code:	BV-COC-940655
Primary Contact for Certificate:	Director of Purchasing & Manufacturing Support
Subcontractor Company Name:	
Subcontractor Contact Person:	
Address of Subcontractor:	
Phone/fax/email of Subcontractor:	
Details of Outsourcing Arrangement:	

General Terms for Outsourcing:

- A. The Contractor shall conform to all applicable certification requirements and the FSC Certificate Holder's procedures related to the outsourced activity.
- B. The Contractor shall track and control all materials that are outsourced for use in FSC-certified products to ensure they are not at risk of mixing or being contaminated with any other materials during the outsourcing arrangement.
- C. The Contractor shall use only the material provided by the FSC Certificate Holder for products covered by this outsourcing arrangement.
- D. The Contractor shall maintain records of inputs, outputs, and delivery documentation associated with all material processed during the outsourcing arrangement.
- E. The FSC Certificate Holder shall issue the final invoice for the FSC-certified products following the outsourcing arrangement.
- F. The Contractor shall not use the FSC or ENPOINTE trademarks for promotional use or on any products not included in this outsourcing arrangement.
- G. The Contractor shall not further outsource the processing of the material to any other entity.
- H. The Contractor shall allow ENPOINTE to conduct audits of its operation, including on-site evaluation, as part of its auditing of the FSC Certificate Holder.
- I. The Contractor shall agree to conform with the FSC Core Labor Requirements as described in the FSC Certificate Holder's procedures as follows (main points):
 - 7.2. The organization shall not use child labor.
 - 7.3. The organization shall eliminate all forms of forced and compulsory labor.
 - 7.4. The organization shall ensure that there is no discrimination in employment and occupation.
 - 7.5. The organization shall respect freedom of association and the effective right to collective bargaining.

J. Other: _____

ENPOINTE Certified Company Representative

Subcontractor Company Representative

Name: _____

Name: _____

Signature and Date: _____

Signature and Date: _____