

## Safety Calendar

### January

Flammable's Usage Inventory for last year

Emergency Lights Inspections

Safety Committee Meeting

### February

Post OSHA300 Log (all locations) - Feb 1

Safety Committee Meeting

### March

Check Weather Alert Radios & Put In New Batteries

Safety Committee Meeting

### April

Post Hennepin Cty Haz Waste License (due by 4/1)

Schedule Annual Hearing Tests

Take down OSHA Log - April 30

Safety Committee Meeting

Schedule Bloodborne Pathogen Training

### May

Schedule RTK Meeting

Safety Committee Meeting

### June

SDS Review by Department

Annual Inventory of Chemicals Used by Department

Safety Committee Meeting

### July

Review - Contingency Plan

Review - Lockout/Tagout Program

Safety Committee Meeting

### August

Fire Hydrant Inspection

Safety Committee Meeting

### September

Review Safety Programs

Safety Committee Meeting

### October

MN/US DOT Registration

Safety Committee Meeting

### November

Review Safety Committee members

Inspect Smoke Evac. Systems

Inspect Fire Windows

Inspect Fire Sprinkler System

Safety Committee Meeting

### December

Haz Waste License Appl & Mgmt Plan (due by 12/31)

Fire Extinguisher Inspections

Elevator Hydraulic Safety Test

### Color Key

Maintenance

Human Resources

Department Managers

Operations Manager