

SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

1st QUARTER – March 8, 2018

ST. PAUL

	Assigned To	Assignment	Progress/ Date Completed
1	Dave McDermond	Document pre-use inspections of the material handling vehicles in the finishing and press areas.	Open
2	Rob Koosmann	Continue to document the weekly cleaning of the bailer area.	6/14/18
3	Bruce Reeve	Repair the electrical boxes on the post in the aisle near the finishing area.	Open
4	Bruce Reeve	Replace the broke faceplate along the wall near the Packsize machines.	3/23/18
5	Grant Bjornberg	Remove the older MSDSs from the SDS binders.	Open
6	Troy Porter	Near the platemaker, place chemical labels on the containers of replenisher and gum.	3/23/18
7	Dave McDermond	Possibly order more Kevlar gloves.	6/14/18
8	Bruce Reeve	Place all of the used fluorescent light bulbs into closed containers or boxes with words “Used Lamps” or “Waste Lamps” in the custodial room.	3/23/18
9	Bruce Reeve	Replace the burned out light bulb in the chemical storage room.	3/23/18