

# SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

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*1<sup>st</sup> QUARTER – March 20, 2019*

*ST. PAUL*

	Assigned To	Assignment	Progress/ Date Completed
1	Ed Houb	Document pre-use inspections of the material handling vehicles in the finishing and press areas.	6/10/19
2	Tom Wall Bruce Reeve	Document the inspections of the waste storage rooms, eye wash stations on forms for 2019, etc.	6/3/19
3	Ed Holub	Document weekly cleaning of the bailer area.	Open
4	Dave McDermond Bruce Reeve	Cover the exposed electrical box at the post near the packsize.	6/10/19
5	Tom Wall	Remove the older MSDSs from the SDS binders.	Open
6	Bruce Reeve	Replace the worn floor mats.	6/10/19
7	Tom Wall	Place the knife into a holder for the half web.	3/21/19
8	Dave McDermond Bruce Reeve	Place a waste label on the waste ink drum in the web area.	6/10/19
9	Jeff Giese Nancy Kunkel	Provide more goggles in the pre-media area.	3/27/19
10	Dave McDermond	Review the use of extension cords and possibly replace with more drop cords.	Open
11	Ed Holub	Finish the decking on the new racking.	6/10/19