

SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

2nd QUARTER – June 9, 2016

ST. PAUL

	Assigned To	Assignment	Progress/ Date Completed
1	Jim Clancy/Mike Schmit	Document pre-use inspections of material handling vehicles in the press area.	6/3/16
2	Jim Clancy	Maintain at least 3 feet of clearance in front of electrical panels and switches in the finishing area.	6/10/16
3	Grant Bjornberg	Complete the update of the MSDS binders with the SDS's.	90%
4	Bruce Reeve	Add some newer red rag cans with lids in the sheetfed area.	6/15/16
5	Bruce Reeve	Replace the burned out light bulb in the centrifuge room.	6/15/16