

# SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

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*2<sup>nd</sup> QUARTER – May 10, 2018*

*BROOKLYN PARK*

	Assigned To	Assignment	Progress/ Date Completed
1	Dan Thieschafer	Cover any open electrical boxes along the wall near the 310 Inkjet.	5/17/18
2	Sharon Brenner	Replace the eye wash bottles in the first aid kits. The expiration dates were April 2018.	5/18/18
3	Dan Thieschafer	Clear the area in front of the electrical panel near the Sitma.	5/17/18
4	Rob Koosmann	Place more floor mats the have the beveled edges to prevent a possible trip hazard.	5/14/18
5	All Managers	Have department managers review the fire evacuation and storm shelter assembly procedures with their employees.	
6	Dan Thieschafer	Place the locator signs above the first aid kits.	In progress, should be completed 8/9/18
7	Dan Thieschafer	Review the sinking areas outside near one of the manhole covers.	5/17/18