

SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

3rd QUARTER – September 13, 2018

ST. PAUL

| | Assigned To | Assignment | Progress/ Date Completed |
|---|---------------------------------|---|-----------------------------|
| 1 | Dave McDermond | Document pre-use inspections of the material handling vehicles in the finishing and press areas. | |
| 2 | Ed Holub | Document weekly cleaning of the bailer work area. | 12/11/18 |
| 3 | Bruce Reeve | Repair or move the damaged electrical boxes on the post in the aisle near the finishing area and near the Packsize machine. | 12/11/18 |
| 4 | Tom Wall | Refill the container of hearing protection outside Tom Wall's office. | 12/11/18 |
| 5 | Grant Bjornberg | Remove the older MSDSs from the SDS binders. | open |
| 6 | Nancy Kunkel | Update and post the latest version of the blue sheet/call lists. | 9/20/18 |
| 7 | Bruce Reeve | Replace the worn floor mats. | |
| 8 | Bruce Reeve / Dave McDermond | Repair the damaged pallet racking legs. | open |
| 9 | Bruce Reeve / Dave McDermond | Continue to address the LED overhead lights issue. | no issue lately |