

SAFETY COMMITTEE
COMPLIANCE PUNCH LIST
4th QUARTER
St. Paul – December 10, 2014

Assigned to:		Date Completed
Bruce Reeve	Cover the openings on the electrical boxes along the wall and on the electrical panel in the carton warehouse room and place a faceplate around the outlet in that room too.	12/12/2014
Bruce Reeve	Cover the hole on the floor in the pre-press supply room.	12/12/2014
Bruce Reeve	Keep at least 3 feet clearance in front of all electrical panels in the bindery and outside the maintenance shop area.	On Going
Bruce Reeve	Place waste ink labels on the drums in the ink room and web press area.	12/12/2014
Bruce Reeve	Obtain a UV lens for the UV press.	Waiting for Heidelberg
Bruce Reeve	Add some reels to hold the compressed air hoses after their use.	Cost effective issue, looking into