

SAFETY COMMITTEE
COMPLIANCE PUNCH LIST
4th Quarter
St. Paul – December 10, 2015

Assigned to:		Date Completed
Bruce Reeve	Keep all used fluorescent light bulbs in closed boxes or containers and make sure all containers are labeled as "Used Lamps" or "Waste Lamps". Some used light bulbs were on the floor.	3/09/16
Bruce Reeve	Repair the broken electrical box on the post in the bindery area.	Open
Nancy Kunkel	Place new signs in the areas where employees are required to wear hearing protection.	1/09/16
Bruce Reeve	Replace the worn anti-fatigue mats	3/10/16
Grant Bjornberg	Update the MSDS binders with the SDS's	Open
Bruce Reeve	Obtain a UV lens for the UV press.	3/10/16