

SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

4th QUARTER – November 10, 2016

BROOKLYN PARK

	Assigned To	Assignment	Progress/ Date Completed
1	Steve Schwarz Roger Higdon	Document pre-use inspections of the material handling vehicles in the 6845 building.	In progress
2	Rob Koosmann	Place dock chocks at all trailers at the 6845 building.	Completed 11/11/16
3	Dan Thieschafer	Replace or remove the eye wash bottle at the dock in the 6905 building. The expiration date was 7/14.	Completed 11/16
4	Roger Higdon Don Schuneman	Complete training for any operator of the stripping tool and place a sign at that operation stating that only authorized trained operators allowed to use this machine.	To be completed by 2/10/17
5	Dan Thieschafer	Complete equipment specific lockout procedures for the laminators, UV ink jet and new poly wrapper (Sitma).	Laminator and ink jet are completed. Waiting for SITMA to send their info. 2/13/17
6	Roger Higdon	Add tape to mark the area where hand dollies may be stored in Finishing area.	Completed 2/6/17