

# SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

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*2<sup>nd</sup> QUARTER – June 12, 2019*

*ST. PAUL*

	Assigned To	Assignment	Progress/ Date Completed
1	Bruce Reeve	Replace the burned-out light bulbs in the chemical storage and centrifuge rooms.	9/10/19
2	Bruce Reeve	Place a Plexiglas backing to one of the pockets on the Heidelberg saddle stitcher.	9/10/19
3	Ed Holub	Document weekly cleaning of the bailer area.	Improving
4	Bruce Reeve	Cover the exposed electrical box at the post near the packsize.	9/10/19
5	Tom Wall	Remove the older MSDSs from the SDS binders.	Open
6	Bruce Reeve	Replace the worn floor mats.	
7	Tom Wall	Place another box of ear plugs in the web area. The box there was empty.	9/12/19
8	Dave McDermond	Review the use of extension cords and possibly replace with more drop cords. (working with Rick Hamann)	9/12/19