

# SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

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*2<sup>nd</sup> QUARTER – May 13, 2020*

*BROOKLYN PARK*

	Assigned To	Assignment	Progress/ Date Completed
1	All Managers	<p>Update the SDS binders and sign at the bottom of the index page in each binder.</p> <p>Press (Steve Schwarz)  Maintenance (Dan Thieschafer)  Bindery (Steve Schwarz)  Premedia (Scott Andres)  Mailing (Andy Jones)  Digital (Scott Andres)  Variable Web (Andy Jones)</p>	<p>Done</p> <p>Done</p>
2	Dan Thieschafer	Close the gaps on the bench grinder in the maintenance department.	8/11/20