

SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

2nd QUARTER – May 12, 2021

BROOKLYN PARK

	Assigned To	Assignment	Progress/ Date Completed
1	All Managers	Update the SDS binders and sign at the bottom of the index page in each binder. Press (Jim Hesch) Maintenance (Dan Thieschafer) Bindery (Kevin Washington) Premedia (Scott Andres) Mailing (Kevin Anderson) Digital (Dave Manship) Variable Web (Dave Manship)	Open Open Open Done Open Done Open
2	Dan Thieschafer	Continue to document the monthly inspections of the fire extinguishers.	8/10/21
3	Dan Thieschafer	Place the spark arrestor on the bench grinder at the Bobst.	8/10/21
4	Dan Thieschafer	Maintain more clearance around the 260 Converting #3 machine in the Bindery, especially in front of the electrical panel.	8/10/21