

High Value Asset Inventory History Log

Client: _____

Asset Description: _____

IMPORTANT NOTE: Refer to SOP AC014 to follow important security measures that are required to be followed when handling this asset (found on intranet:

Quality → Departments → Accounting → SOPs)

Date / Time	Transferred from: Print Name	Signature	Transferred to: Print Name	Signature	Qty Being Transferred	Job #	Qty Not Transferred