

SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

2nd QUARTER – June 28, 2022

ST. PAUL

	Assigned To	Assignment	Progress/ Date Completed
1	Tom Wall	Look at purchasing some lifts in finishing.	In progress
2	Tom Wall Dean Milinkovich	Continue the documentation of the pre-use inspections of the material handling vehicles. (Fork and MPJ)	Open
3	Tom Wall	Continue the documentation of the monthly inspections of the hoists.	9/12/22
4	Tom Wall Rick Hamann	Determine who will continue the routine cleaning of the accumulated paper dust in bailer area.	9/9/22
5	Brandon Bombeck	Update the emergency call list posted in the Premedia department.	Open
6	Shane Ebertowski	Label the waste ink drum and red metal cans in the web department.	6/29/22
7	Tom Wall	Close the doors on the equipment in the web press area during the operation of the web press.	9/9/22