

# SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

2<sup>nd</sup> QUARTER – May 11<sup>th</sup>, 2022

BROOKLYN PARK

	Assigned To	Assignment	Progress/ Date Completed
1	All Managers	Update the SDS binders and sign at the bottom of the index page in each binder.  Press (Ron Cole) Maintenance (Dan Thieschafer) Bindery (Paul Leiviska) Premedia (Shawn Meyer) Mailing (Kevin Anderson) Digital (Dave Manship) Variable Web (Dave Manship)	Done Done Open Done Done Done Done
2	Brandon Bombeck	Complete a noise survey at the Variable Web and Hunkeler.	In Progress
3	Dan Thieschafer	Repair the dock plate #3 in the 6845 building.	
4	Kevin Anderson Rob Koosmann	Ensure that chocks are used at all of the parked trailers at the 6845 building.	8/16/22
5	Dan Thieschafer	With regard to the bench grinder in the maintenance cage, maintain the gap to within one eighth of an inch with the bench grinder tool rest and the gap to within one fourth of an inch with the tongue guard.	7/10/22
6	Dan Thieschafer	Replace the eye wash bottles on the dock in the 6905 building. The solution was expired.	6/16/22
7	Dan Thieschafer Rick Hamann	Check emergency lights in buildings 6845 and 6905. Replace if needed.	6/15/22