

SAFETY COMMITTEE - COMPLIANCE PUNCH LIST

3rd QUARTER – August 17, 2022

BROOKLYN PARK

	Assigned To	Assignment	Progress/ Date Completed
1	All Managers	Update the SDS binders and sign at the bottom of the index page in each binder. Press (Ron Cole) Maintenance (Dan Thieschafer) Bindery (Paul Leiviska) Premedia (Larry Wrolstad) Mailing (Kevin Anderson) Digital (Dave Manship) Variable Web (Dave Manship)	Done Done Done Done Done Done Done
2	Nancy Kunkel	Complete a noise survey at the Variable Web and Hunkeler.	In Progress
3	Dan Thieschafer	Repair the dock plate #3 in the 6845 building.	9/22/22
4	Kevin Anderson Rob Koosmann	Ensure that chocks are used at all of the parked trailers at the 6845 building.	9/26/22
5	Dan Thieschafer Paul Leiviska	With regard to the bench grinder at the die cutting operation, maintain the gap to within one eighth of an inch with the bench grinder tool rest and the gap to within one fourth of an inch with the tongue guard.	11/2/22
6	Dan Thieschafer	Document the inspections of the eye wash station on the dock in the 6845 building.	8/30/22