



User Guide

.Net Shipping Queue
V21.1.0200

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EFI PrintStream | V21.1.0200 *.Net Shipping Queue User Guide*

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Introduction

Overview

This document provides user instructions for the EFI PrintStream .Net Shipping Queue.

Contact Information

EFI Support

US Phone:	855.334.4457 (first select option 3, then press option 8, then press option 1)
US Fax:	415.233.4157
US E-mail:	printstream-support@efi.com
Regular Service Desk hours are 8:00 AM to 7:00 PM Central Time, Monday – Friday. Outside of these hours, you may leave a voice mail message and an on-call support representative will be paged. Response time is based on the severity of the issue.	
Note	For problems involving infrastructure (i.e., computers, networks, operating systems, backup software, printers, third-party software, etc.), contact the appropriate vendor. EFI cannot support these types of issues.

EFI Professional Services

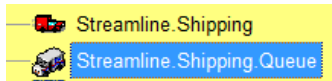
US Phone:	651.365.5321
US Fax:	651.365.5334
E-Mail:	ProfessionalServicesOperations@efi.com



.Net Shipping Queue Overview

The EFI Printstream .Net Shipping Queue application provides a way to view all shipments for a date range, customer, or job and to ship them all from a single screen.

.Net Shipping Queue is a standalone module and works with .Net Shipping program.

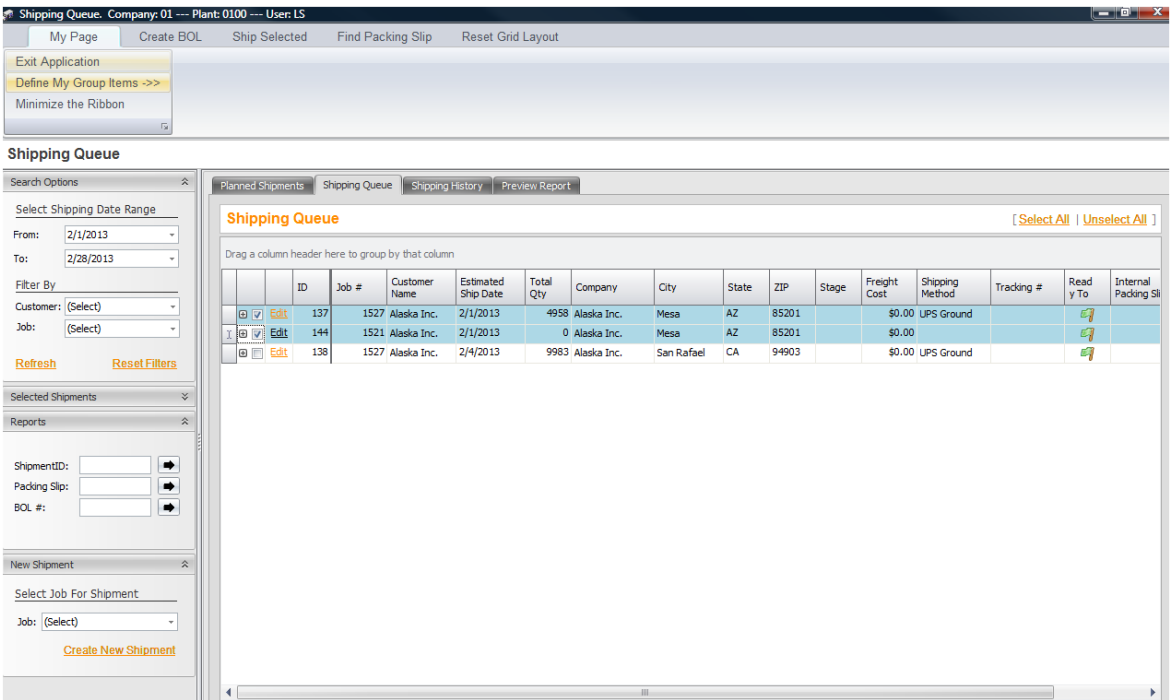


Streamline Shipping Queue

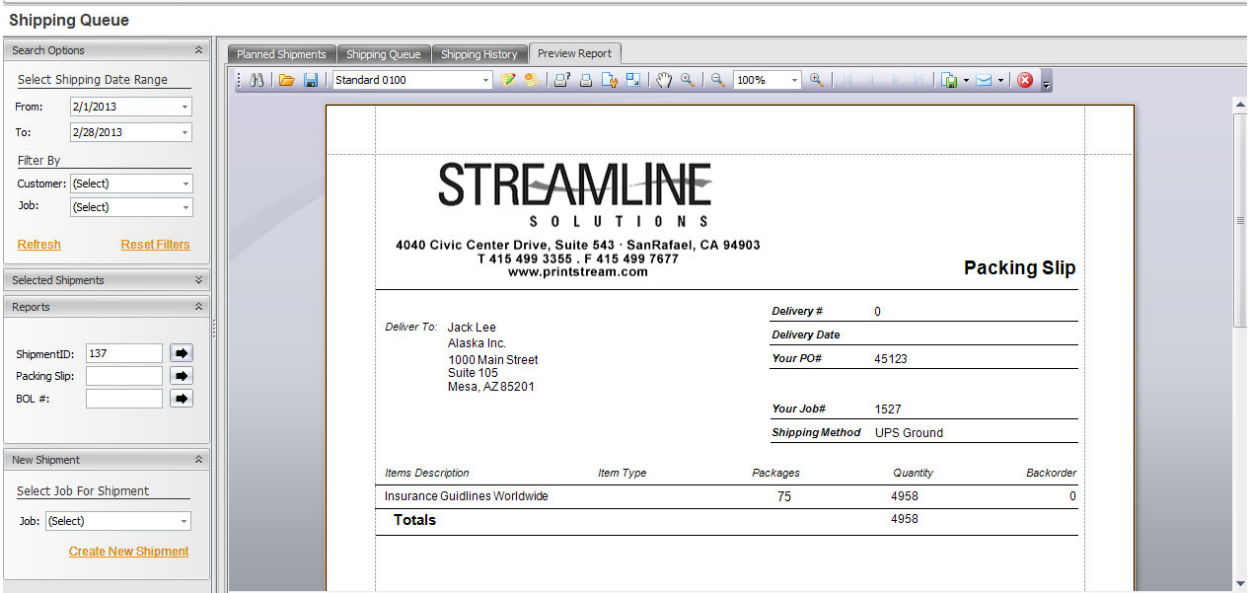
1. Click **Streamline Shipping Queue** to open. Two .Net Shipping Queue panels display. The left panel consists of four (4) menus; **Search Options**, **Selected Shipments**, **Reports**, and **New Shipment**.

ID	Job #	Customer Name	Estimated Ship Date	Total Qty	Company	City	State	ZIP	Stage	Freight Cost	Shipping Method	Tracking #	Read y To
137	1527	Alaska Inc.	2/1/2013	4958	Alaska Inc.	Mesa	AZ	85201		\$0.00	UPS Ground		
144	1521	Alaska Inc.	2/1/2013	0	Alaska Inc.	Mesa	AZ	85201		\$0.00			
138	1527	Alaska Inc.	2/4/2013	9983	Alaska Inc.	San Rafael	CA	94903		\$0.00	UPS Ground		
141	1528	Alaska Inc.	2/5/2013	9983	Alaska Inc.	San Rafael	CA	94903		\$0.00	UPS Ground		
129	1525	Alaska Inc.	2/7/2013	0	Alaska Inc.	Mesa	AZ	85201		\$0.00			
128	1525	Alaska Inc.	2/8/2013	0	Alaska Inc.	Anchorage	AK	99501		\$0.00			
135	1526	Alaska Inc.	2/10/2013	9983	Alaska Inc.	San Rafael	CA	94903		\$0.00	UPS Ground		
140	1528	Alaska Inc.	2/14/2013	4958	Alaska Inc.	Mesa	AZ	85201		\$0.00	UPS Ground		
142	1521	Alaska Inc.	2/20/2013	0	Alaska Inc.	San Rafael	CA	94903		\$0.00			

- The **Shipping Queue** panel has four (4) tabs; **Planned Shipments**, **Shipping Queue**, **Shipping History**, and **Preview Reports**. These tabs allow you to view shipments grouped by **Shipping Status** where orders can be selected for final/parital shipping.
- **Search Options** - Filters shipments by Date Range, Customer, or Job Number. Use Refresh and Reset Filters as necessary.
- **Selected Shipments** – Displays shipments that have been selected and allows you to create a BOL and Ship All or Delete, as necessary. You can also use the icon controls in the toolbar **Create BOL** and **Ship Selected**.



- **Reports** - Enter **Shipment ID**, **Packing Slip**, or **BOL** and click the dropdown arrow to **Review Report**.



- **New Shipment** - Enter **Job Number** and select **Create New Shipment** to create a new job shipment.

Planned Shipments Tab

The **Planned Shipments** tab displays Planned shipments, both ready to ship (green check) and not ready to ship (yellow flag), based on the Search Options filter.

Shipping Queue. Company: 01 --- Plant: 0100 --- User: LS

My Page Create BOL Ship Selected Find Packing Slip Reset Grid Layout

Exit Application
Define My Group Items ->>
Minimize the Ribbon

Shipping Queue

Search Options

Select Shipping Date Range

From: 2/1/2013
To: 2/28/2013

Filter By

Customer: (Select)
Job: (Select)

Refresh Reset Filters

Selected Shipments

Reports

ShipmentID: 137
Packing Slip:

Planned Shipments Shipping Queue Shipping History Preview Report

Planned Shipments [Select All | Unselect All]

Drag a column header here to group by that column

	ID	Job #	Customer Name	Estimated Ship Date	Total Qty	Company	City	State	ZIP	Stage	Freight Cost	Shipping Method	Tracking #	Ready To
	137		1527 Alaska Inc.	2/1/2013	4958	Alaska Inc.	Mesa	AZ	85201		\$0.00	UPS Ground		
	144		1521 Alaska Inc.	2/1/2013	0	Alaska Inc.	Mesa	AZ	85201		\$0.00			
	138		1527 Alaska Inc.	2/4/2013	9983	Alaska Inc.	San Rafael	CA	94903		\$0.00	UPS Ground		
	141		1528 Alaska Inc.	2/5/2013	9983	Alaska Inc.	San Rafael	CA	94903		\$0.00	UPS Ground		
	129		1525 Alaska Inc.	2/7/2013	0	Alaska Inc.	Mesa	AZ	85201		\$0.00			
	128		1525 Alaska Inc.	2/8/2013	0	Alaska Inc.	Anchorage	AK	99501		\$0.00			
	135		1526 Alaska Inc.	2/10/2013	9983	Alaska Inc.	San Rafael	CA	94903		\$0.00	UPS Ground		
	140		1528 Alaska Inc.	2/14/2013	4958	Alaska Inc.	Mesa	AZ	85201		\$0.00	UPS Ground		
	142		1521 Alaska Inc.	2/20/2013	0	Alaska Inc.	San Rafael	CA	94903		\$0.00			

Shipping Queue Tab

The **Shipping Queue** tab shows only Ready to Ship (green check) shipments based on the Search Options filter. Use the **Select All** or **Unselect All** or the check box for each shipment to mark for shipping.

Shipping Queue. Company: 01 --- Plant: 0100 --- User: LS

My Page Create BOL Ship Selected Find Packing Slip Reset Grid Layout

Exit Application
Define My Group Items ->>
Minimize the Ribbon

Shipping Queue

Search Options

Select Shipping Date Range

From: 2/1/2013
To: 2/28/2013

Filter By

Customer: (Select)
Job: (Select)

Refresh Reset Filters

Selected Shipments

Reports

Planned Shipments Shipping Queue Shipping History Preview Report

Shipping Queue [Select All | Unselect All]

Drag a column header here to group by that column

	ID	Job #	Customer Name	Estimated Ship Date	Total Qty	Company	City	State	ZIP	Stage	Freight Cost	Shipping Method	Tracking #	Ready To	Internal Packing Sl
	137		1527 Alaska Inc.	2/1/2013	4958	Alaska Inc.	Mesa	AZ	85201		\$0.00	UPS Ground			
	144		1521 Alaska Inc.	2/1/2013	0	Alaska Inc.	Mesa	AZ	85201		\$0.00				
	138		1527 Alaska Inc.	2/4/2013	9983	Alaska Inc.	San Rafael	CA	94903		\$0.00	UPS Ground			

Select the **Ship Selected** tooltip from the top toolbar to ship selected shipments. Make selections as shown below and Ship All. The shipments will then be removed from the Shipping Queue tab.

Ship Selected Shipments

Selected Shipments

- 638
- 639

Ship Options

☐ Partial Shipment

☒ Final Shipment

Ship Date/Time: 4/27/2012 12:00 AM

Ship Method: Driver

Tracking #: Z456789123

Cancel Ship All

Shipping History Tab

1. The **Shipping History** tab displays the shipped shipments based on the Search Options filter. Click **Edit** to view a shipment.

Shipping Queue Company: 01 --- Plant: 0100 --- User: LS

My Page Create BOL Ship Selected Find Packing Slip Reset Grid Layout

Shipping Queue

Search Options

Select Shipping Date Range

From: 1/1/2013 To: 2/28/2013

Filter By

Customer: (Select) Job: (Select)

Refresh Reset Filters

Selected Shipments

Reports

ShipmentID: Packing Slip: BOL #:

New Shipment

Shipping History [Select All | Unselect All]

Drag a column header here to group by that column

ID	Packing	Job #	Customer Name	Actual Ship Date	Estimated Ship Date	Total Qty	Company	City	State	ZIP	Stage	Freight Cost	Shipping Method	Tracking
111	80	1528	0 Alaska Inc.	1/24/2013	1/24/2013	4489	Alaska Inc.	Anchorage	AK	99501		\$0.00	UPS Ground	
112	81	1528	0 Alaska Inc.	1/24/2013	1/26/2013	4958	Alaska Inc.	Mesa	AZ	85201		\$0.00	UPS Ground	
113	76	1528	6 Alaska Inc.	1/24/2013	2/16/2013	9983	Alaska Inc.	San Rafael	CA	94903		\$0.00	UPS Ground	
116	73	1527	5 Alaska Inc.	1/24/2013	1/24/2013	4489	Alaska Inc.	Anchorage	AK	99501		\$0.00	Airborne Ground	

2. Use the **Find Shipment** feature to enter **Shipment ID** or **Packing Slip #** to open and view shipment.

Find Shipment

Find Shipment

Find By Shipment ID: Find

Packing Slip #: Find

Close