

User Guide

WIP Integrity V21.1.0200 EFI PrintStream | V21.1.0200 WIP Integrity User Guide

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Introduction

Overview

The WIP integrity Tool was designed to locate any differences between the WIP Reconciliation report and the WIP asset account in the General Ledger. It can also be used as the subsidiary report to balance to the General Ledger.

Contact Information

EFI Support

US Phone:	855.334.4457 (First select option 3, then press option 8, then press option 1)
US Fax:	415.233.4157
US E-mail:	printstream.support@efi.com

Regular Service Desk hours are 8:00 AM to 7:00 PM Central Time, Monday – Friday. Outside of these hours, you may leave a voice mail message and an on-call support representative will be paged. Response time is based on the severity of the issue.

Note For problems involving infrastructure (i.e., computers, networks, operating systems, backup software, printers, third-party software, etc.), contact the appropriate vendor. EFI cannot support these types of issues.

EFI Professional Services

US Phone:	651.365.5321
US Fax:	651.365.5334
F-Mail:	ProfessionalServicesOperations@efi com

EFI Professional Services can help you perform EFI software installations, upgrades, and updates. This group can also help you implement, customize, and optimize your EFI software plus offer a range of training options.

As with any accounting reconciliation, all batches should be posted before beginning review. Only posted data is being presented in the WIP Integrity Tool.

WIP Summary

Issues identified by the WIP Summary section

User has manually coded to WIP via A/R or A/P

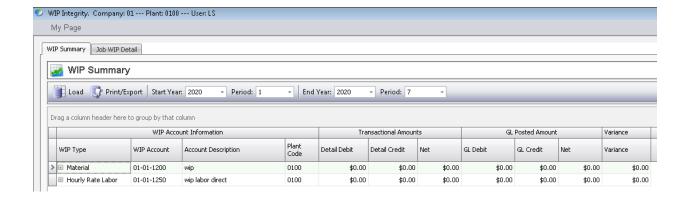
A posting issue has occurred where the sub-ledger has been impacted differently than the general ledger (from AR or AP)

User has entered a journal entry that impacts one of the WIP accounts.

Loading the data

Select the period range (keep in mind that the problem may have occurred in a previous month that is just now causing the out of balance, so wide ranges and checking past 6 months is best), and click on Load to load the data. Also note that on a large database it could take a long time (2 hours) to load the data. This tool is scanning multiple tables, performing calculations, etc. The programmer has reviewed the code multiple times and has done everything possible to improve performance.

The program will load one record for each WIP account in the database. Open and review each account by batch type if variances appear to narrow in on the batch where the problem occurred. Review the batch details from the actual program (AR or AP), to determine the cause of the problem. A right click on the batch will also provide more details.



Job WIP Detail

How this section helps

Provides a WIP balance value, by WIP account – this is something that was only available from the General Ledger before, and it was not reliable if the WIP Reconciliation report didn't balance with the G/L overall

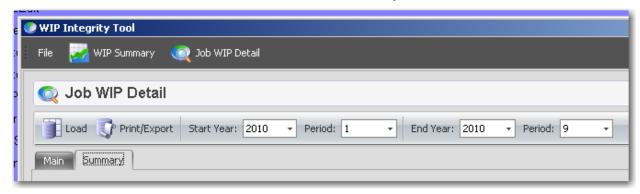
Provides the ability to load the data only for those jobs that were final invoiced in the period range - and therefore WIP should be zero. Non-zeroes can be isolated for further research.

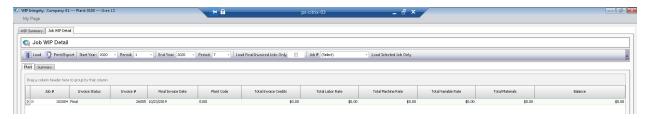
Drill down capability to review job data directly from the tool (as it relates to impacting the WIP account(s)

Loading the data

Select the period range (keep in mind that the problem may have occurred in a previous month that is just now causing the out of balance so wide ranges and checking past 6 months is best), and select Lad to load the data. Also note that on a large database it could take a long time (2 hours) to load the data. This tool is scanning multiple tables, performing calculations, etc. The programmer has reviewed the code multiple times and has done everything possible to improve performance.

There are two tabs within the Job WIP Detail section, Main and Summary.





The **Main** tab contains job detail in a similar format as the current WIP Reconciliation report does except that you can see the breakdown of the individual labor wip components as well as drill down into the detail of WIP transactions affecting a particular job.

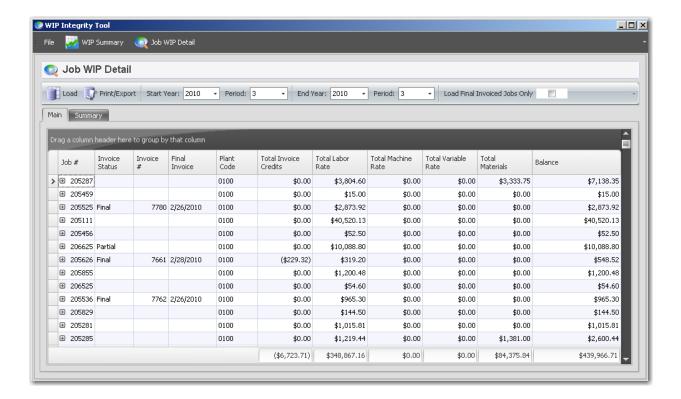
How this tab will be helpful:

When using the Load Final Jobs Only check box, you will be able to identify jobs where WIP didn't clear properly. These will be the jobs to focus on and determine why. (More detail further in this document).

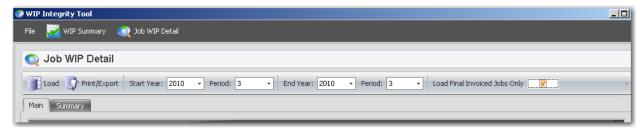
Easy comparison of the totals presented in this grid to the General Ledger MS batch posting totals if there was a discrepancy.

If the date range for the start period goes back as far as the oldest outstanding job, the overall balance in this screen represents the total WIP value which is the same thing we have today with the reconciliation report, but with the ability to drill into the detail.

Note: When loading the Job WIP Detail as shown below, (without the Load Final Invoiced Jobs Only checked), the fact that jobs show a balance in this screen does not necessarily mean that there is an issue with the job. It just means that the job is still carrying a WIP balance.



Identifying problems using the Job WIP Detail tab



When loading the Job WIP Detail, there is an optional check box called Load Final Invoiced Jobs Only.

With this checked, the grid will populate with only those jobs that were final billed within the period range selected. The job data for these jobs will include all past and future wip transactions (that are posted) and therefore if the job loads with these settings and is carrying any WIP balance you can be sure that there was some sort of problem that occurred. The drill down will provide additional detail for review and troubleshooting.

The **Summary** tab will provide a total debit and total credit impact by G/I account for the selected period as well as a balance.

