



JOB DESCRIPTION

Job Title: Janitor
Facility: Brooklyn Park
Department: Maintenance
Reports to: Maintenance Supervisor

SUMMARY

Provides cleaning services within buildings and grounds for the company.

ESSENTIAL DUTIES AND RESPONSIBILITIES include but are not limited to the following. Other duties may be assigned as needed.

- Assist department supervisor with Janitorial duties.
- Clean and sanitize restrooms, cafeteria/breakrooms, including appliances.
- Re-stock restroom and cafeteria/breakroom supplies.
- Dust cubicles and offices, including blinds, wipe down office furniture.
- Vacuum all carpeted floors.
- Sweep and mop wood or tile floors.
- Clean interior windows and glass doors.
- Trash removal from all work areas, kitchens, and bathrooms.
- Break down boxes as needed and bring them outside to recycling bin.
- Understand your role in the companies' Quality Management System regarding ISO.

QUALIFICATIONS

- Janitorial background helpful.
- General knowledge of cleaning chemicals.

PHYSICAL REQUIREMENTS

- Constant walking.
- Frequent lifting 20lbs and standing.
- Occasional lifting 50+lbs, pulling, pushing, bending, reaching, kneeling, stooping, working on a computer, climbing ladders or stairs and operating mechanical equipment and motor vehicles.

Occasional: Occupation requires this activity up to 33% of the time (0 - 2.5 hrs./day of 8-hour day)

Frequent: Occupation requires this activity from 33%-66% of the time (2.5 - 5.5+ hrs./day of hour 8-hour day)

Constant: Occupation requires this activity more than 66% of the time (5.5+ hrs./day of 8-hour day)