

SOP Reference #: PRS005

|                 |                             |                   |               |             |                 |
|-----------------|-----------------------------|-------------------|---------------|-------------|-----------------|
| Operation/Task: | Disposing ink 18 months old |                   |               | Equipment:  | Ink Mixing room |
| Owner:          | Press Manager               | Date Created:     | 12/15/2025    | Department: | Press           |
|                 |                             | Revision History: | See last page |             |                 |

ALERTS (see below): Critical Step  Quality Check  Tip  Team Safety 

**Purpose: This SOP/work instruction describes how to use the ANSI tables to determine sampling requirements**

| Step # | Alerts  | Step Description - "What to Do"   | "How to Do it"   | "Why to Do it"  |
|--------|---|---|--|---|
| 1      |  | Read expiration date on ink containers. 18 months old must be disposed of ink waste receptacle. | Toss out ink older than 18 months in ink waste receptacle. | We must ensure we use only ink that is less than 18 months. |
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|        |   |   |  |   |
|        |   |   |  |   |
|        |   |   |  |   |

Notes:  
 Medtronic requires that we only print their IFU's with ink under two years old from expiration dates on containers.

Definitions:

| Revision History | Description of Changes    | Requested by | Date     |
|------------------|---------------------------|--------------|----------|
| Rev 1            | First posting to intranet | Jeff Storeby | 12/15/25 |