



JOB DESCRIPTION

Job Title: Plater | General Worker

Facility: Brooklyn Park

Department: Press / Production

Reports to: Director of Operations

SUMMARY

This position is responsible for preparing printing plates for our production presses. This role ensures that proofs and plates are accurately imaged, processed, and inspected to meet production deadlines while maintaining high print quality standards. A strong attention to detail, technical knowledge of printing processes, and experience with prepress, proofing or plate-making equipment.

This role is also responsible for supporting the production processes in a general worker capacity.

ESSENTIAL DUTIES AND RESPONSIBILITIES include but are not limited to the following. Other duties may be assigned as needed.

- Prepare and process printing plates for press operations based on job specifications.
- Operate plate-making equipment (CTP systems, processors, etc.) in accordance with safety and quality standards.
- Inspect plates for defects, alignment accuracy, and completeness before mounting.
- Clean, organize, and maintain plate materials, chemicals, and equipment.
- Communicate with press operators, prepress staff, and leadership to coordinate plate schedules and resolve issues.
- Track and document plate inventory and usage.
- Maintain a clean and safe work environment, complying with all safety protocols and environmental regulations.
- Understand your role in the company's Quality Management System regarding ISO.

QUALIFICATIONS

- High school diploma or equivalent; vocational training in printing or graphic arts is a plus.
- 1+ years of experience in a lithographic or commercial printing environment preferred.
- Familiarity with offset printing processes and plate-making technologies (e.g., CTP systems).
- Basic computer skills and knowledge of RIP software or prepress workflows.
- Ability to read and interpret job tickets, press layouts, and proofs.
- Strong attention to detail, organization, and time management.
- Ability to lift up to 50 lbs and stand for extended periods.

WORK ENVIRONMENT

- Production floor/pressroom environment.
- Exposure to inks, chemicals, noise, and production equipment.
- PPE (Personal Protective Equipment) required.